

**CONFIDENTIAL**

OLL#84-4786

14 DEC 1984

**MEMORANDUM FOR:** Director of Security

**FROM:** Director, Office of Legislative Liaison

**SUBJECT:** Appreciation

25X1 1. On 29 November 1984, [ ] Domestic Security Branch, met with members of this Office, professional as well as clerical, and briefed them on general security procedures, and explained how we interact with the Congress on security matters. She provided an excellent briefing on how to handle collateral material in our dealings with the Hill as well as others. She responded to quite a few questions. On 5 December, [ ] and [ ] Special Security Center, met with this Office and provided an indepth briefing on SCI, what it is, how to handle it with the Congress, how to recognize the different compartments, etc.

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2. Both of these briefings were at the request of this Office because of the many employees who are new to the Office or to the Agency and a few who are new to the Government. They have all had such briefings at one time or another, but as is the case so often, when you actually start working with classified material you find you have many questions. These briefings were extremely beneficial to these employees. The main comment following each briefing was "Now I understand!"

3. We wanted to bring these briefers to your attention. They went out of their way to be of assistance to us and to help us. We very much appreciate their courtesy, patience and willingness to be of help.

/s/Charles A. Briggs  
Charles A. Briggs

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